

## **EMPLOYMENT OPPORTUNITY** *Program Consultant Full-Time*

Thomas Robinson Consulting Ltd. believes “Every Person Belongs”. Through a family-person centered team approach we provide inclusive, individualized services in home communities. We are looking for a worker that understands that the role of a Program Consultant has challenges but can be very rewarding. This full-time position offers a competitive wage starting at \$31.40 per hour (dependent on experience & education) including benefits, training opportunities, and room for advancement.

### **JOB SUMMARY:**

The function of the Thomas Robinson Consulting Ltd.’s Program Consultant is to support the goals, program plans and inclusion of children, youth, and adults with extra needs within the community. The Consultant develops individual plans for those who require additional support in conjunction with guardian as well as other familial, community or cultural supports, as relevant. The position includes supervising employees.

### **QUALIFICATIONS /EXPERIENCE:**

- Preferred:
  - Bachelor’s Degree of a child/youth related field such as ECE, CYC, Social Work, or related discipline
  - 3 years work experience in inclusive programs - the community social services sector with a demonstrated working knowledge of family centred service, youth/adult development, family support and community-based services
- Minimum:
  - Diploma in ECE, CYC, Human Service Work, Social Services or related field
  - 2 years recent experience working with youth/adults in crisis
  - Reliable transportation and a valid BC driver’s licence – travel between communities
  - Clear Criminal Record Check (agency conducted, expenses covered)
- Additional Qualifications:
  - Awareness and experience with Indigenous youth and their families
  - Familiarity with community resources available in FSJ and surrounding area
  - Be a self-starter and can work independently
  - Word processing and basic excel computer skills
  - Effective oral and written and interpersonal communication skills
  - Clear Criminal Record Check (agency conducted, expenses covered)
  - Commitment to obtaining Privacy and MANDT training

**CLOSING DATE: open until filled START DATE: April 28, 2025**

**For Further information: Phone 250-847-1785**

### **APPLICATION INFORMATION**

Respond in confidence by submitting a cover letter and current resume to

**Thomas Robinson Consulting Ltd.**

**Email: trcl@trcl.ca or FAX: 250.847.1786**

